# DASTAVEZ ECM

# Dastavez
# DOCUMENT MANAGEMENT SYSTEM

"A One-stop Solution For All Your **Document Management** Needs."

**GET DEMO:**
www.dastavez-ecm.com

## Features:

- ✔ Digital Archiving.
- ✔ Version Control.
- ✔ Interactive Dashboard.
- ✔ Encrypted Digital Signature.
- ✔ Document sharing i.e. Public or Private.
- ✔ OCR Enabled.
- ✔ Elastic Search.
- ✔ Annotation.
- ✔ Document Zonning for limitless scanning.
- ✔ QR Code processing.
- ✔ Intelligent Document Capture.
- ✔ Workflow with pre-defined templates.
- ✔ Powerful Integration Module.

## Benefits:

- ✔ Reduced Operational Cost.
- ✔ Fast Document Retrieval.
- ✔ Effective Team Collaboration.
- ✔ Data Encryption.
- ✔ Low Code Workflow Design.
- ✔ Data Analytical Reports.
- ✔ Role Access Rights.
- ✔ Integrate via Rest or Soap api.
- ✔ Improve Regulatory Compliance.
- ✔ Electronic Approval with E-Signature.
- ✔ Auto Email Notifications.
- ✔ Documents free from Theft or Fire.
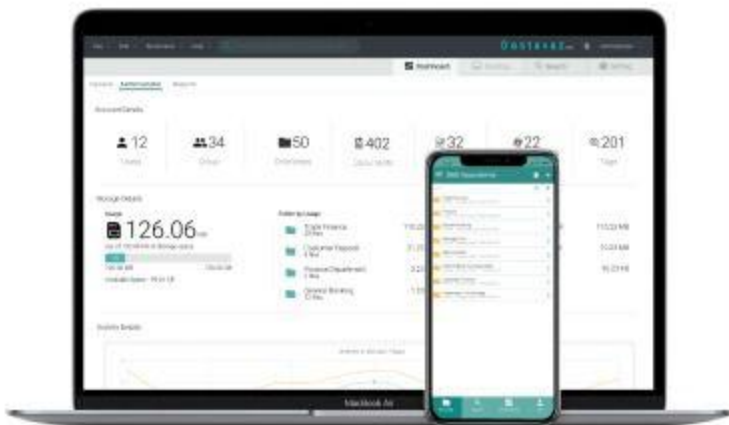- ✔ Accessibility from anywhere.

## About Dastavez

Dastavez ECM is an enterprise application which offers & helpful in adopting digitalization culture across the organization.

It has user-friendly interface with low code workflow automation & other out of the box functionalities which are required in today's corporate environment. Dastavez ECM protects & archive all corporate documents at one place with enhanced security layers & secured access rights.

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# Dastavez ᴱᶜᴹ

## Strengthen your Operations and Compliance

# Enterprise Document Management

## Integrate and Auto Verify Docs

10% Early bird discount
Promo runs till Sep 2020

## Streamline unstructured Information and Business Process

### GET DEMO!

Your operation and business process are right at your fingertips!

- Business Process and Record Document Management
- Capture, Process, Workflow Engine Elastic Search
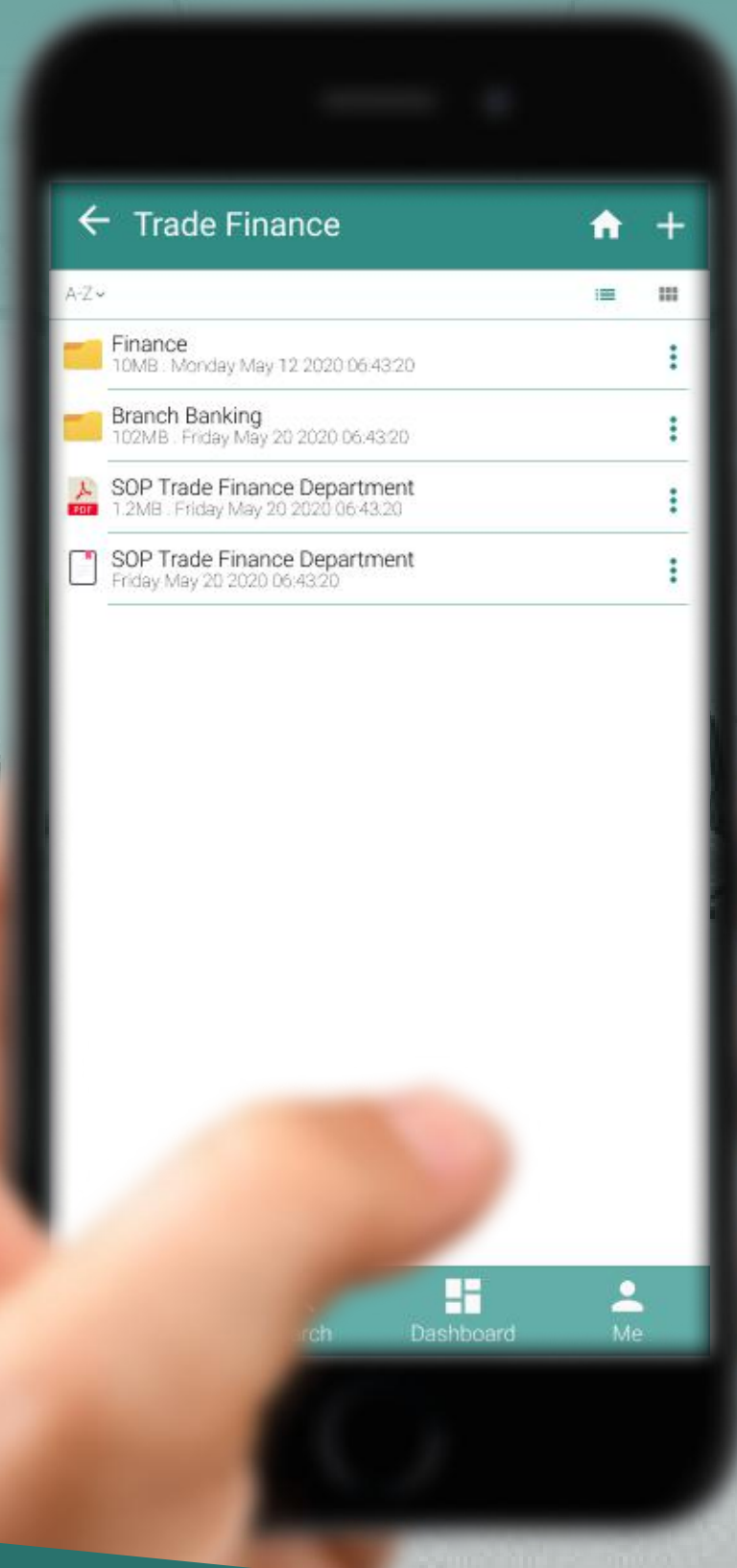- Archival Lifecycle, Public or Private Content Distribution
- Onboarding, Profiling, Screening & Monitoring against Watchlist

# Dastavez - ECM

Move your enterpise to the next level

Document archiving - Content Management - Business Process Management

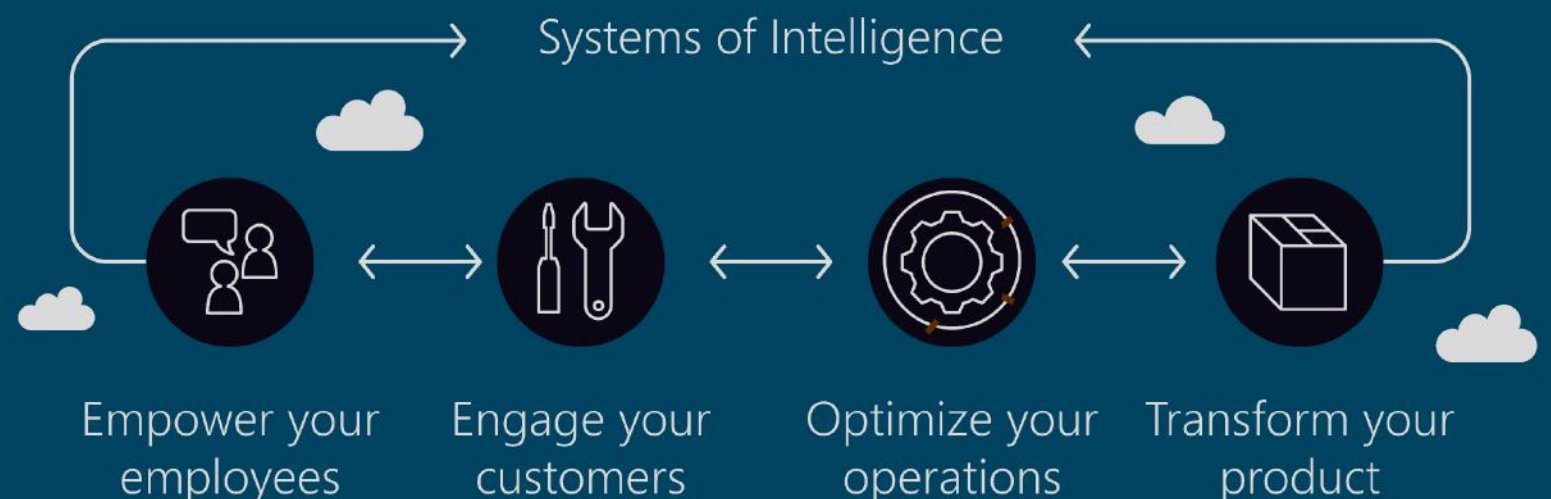# Optimize, Automate and Transform your Business Processes

1. **Improved Business Agility**: Allows organization to pause business processes, implement changes & re-execute them.

2. **Automation**: Streamline your business operations through automation with less human interaction.

3. **Reduced Cost & Increase Revenue:** Unique solution which helps to decreases overhead/labor cost & human resource & leads to higher profit.

4. **Higher Efficiency:** The integration of different business processes can bring the potential for end-to-end improvement in business process efficiency.

**This is where the path to Digital transformation begins.**

Dastavez-ECM guides organizations to a higher state of productivity, seamlessly connecting imaging with document and records management to manage all enterprise content.

It's simplicity and convenience jump to next level. Install and implement this professional and high-quality with cutting-edge business process management too, reduces cost and complexity by helping automate, optimize and transform business processes.

## Digital Transformation

### Systems of Intelligence

Empower your employees · Engage your customers · Optimize your operations · Transform your product

# Dastavez ECM at a Glance

- **Accessibility:** Enable accessibility to documents and folders through standard web browser

- **Advanced Search:** Instantly generate searchable text on scanned and electronic documents using optical character recognition (OCR) and full-text indexing

- **Enterprise Architecture Modeling:** Includes end to end Business Process Management facility with out of box cross platform integration and automation with other systems.

- **Annotation:** Enable users to better collaborate during document processing, without affecting the original document or other annotations.

- **Version Control:** Revision control management track all the changes made over time by different users in the document.

- **Digital Signature:** Sign authenticity or data integrity proof within & outside the business organization

- **Quick Decision with KPI Measurement:** It offers KPI values to achieve organizational targets plus integration with powerful reporting capabilities.

- **Social Collaboration:** From document sharing to business approval cycles, allows users collaboration in terms of business activities.

# Business Process Automation

◎ Create user task forms in linear or stepper mode

◎ Dynamic & Controlled Process Access Rights

◎ Due Process auto start functionality with performance history

◎ External forms can be embedded anywhere or website page to get information for execution of process

◎ Statistical KPI values can be seen for better decision making

◎ Email Notifications, SMS & Whatsapp messages can be enabled at every process status

◎ Payment Method for receiving customer payments can be integrated in any business process

◎ Audit Trail is avaiable for any business process

# Collaboration with Digital Security

- Participate in business processes from anywhere by approving documents and viewing their approval history directly in the details pane

- Hold discussions, ask and answer questions, and create task lists directly on a document or folder

- Track, display and compare document versions for easy review

- Generate, Sign and validate documents with individual digital signatures.

- Perform routine searches in one click with custom quick searches that save search preferences



*Hold discussions around documents and folders. Generate Digital Signature and Sign.*

# Intelligent Document Capture (IDC)

⊡     Advanced AI technology can process various structured documents like forms, standard passports, legal documents etc.

⊡     A wide range of less structured documents with varying layouts, for example, bills, invoices, receipts (including the ones with tables)

⊡     Enabled to capture handwriting, signatures, and checkboxes

⊡     Ability to process different file formats such as PDF, PNG, GIF, JPEG, TIFF, BMP, etc.

⊡     Skewed, rotated, unrelated, or low-resolution scanned documents
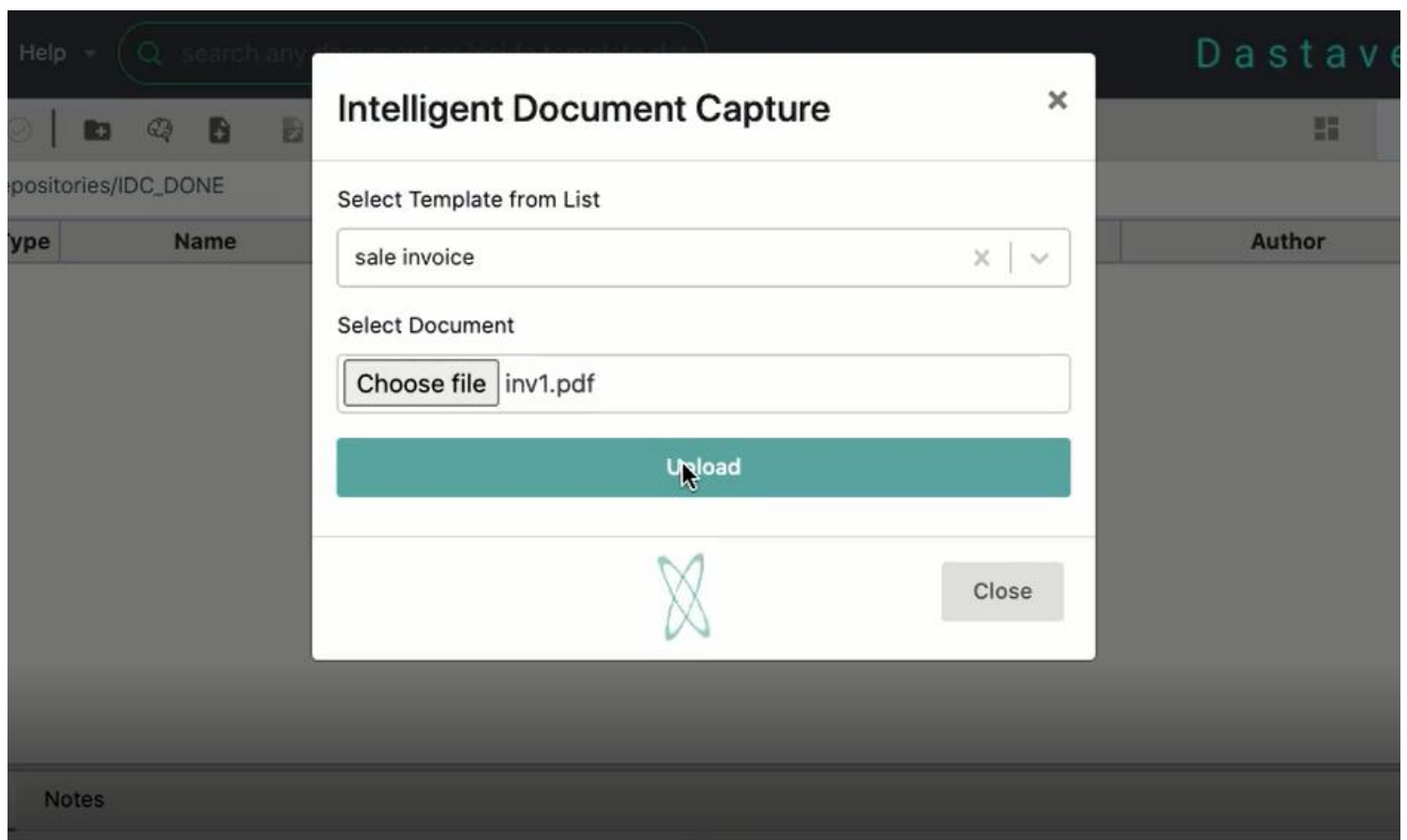


*Differenct IDC process can run simultaneously at a time.*

# Quick Response Code  Processing (QR Code)

- Recognize QR-Code and Micro QR-Code in more than 90 different image formats, including PDF

- Read multiple QR-Code barcodes from black & white, grayscale, paletized and color images

- Read QR-Code barcode on a full page or on a region of interest

- Support for ECC error correction algorithm to recognize partially destroyed symbols

- Extract Data from QR code & auto-fills templates for execution of business processes



*\* QR coded forms can be process through scanning QR coded documents or uploaded Pdf forms.*

# Easy Scan and Multi Documents Process with Rules

- Quickly digitize any document scanned through standard scanner or through mobile app with high scan quality

- Scanify process can be applied to Zonal-Optical Character Recognition to automate the business process

- During scanning process, allows resize or re-arrange the pages with UI adjustments

- Ability to extract data from scanned images & auto-fills in business process templates for execution of pre-defined business Workflow

- ADF Scanners can be attached to automate bulk processes smartly
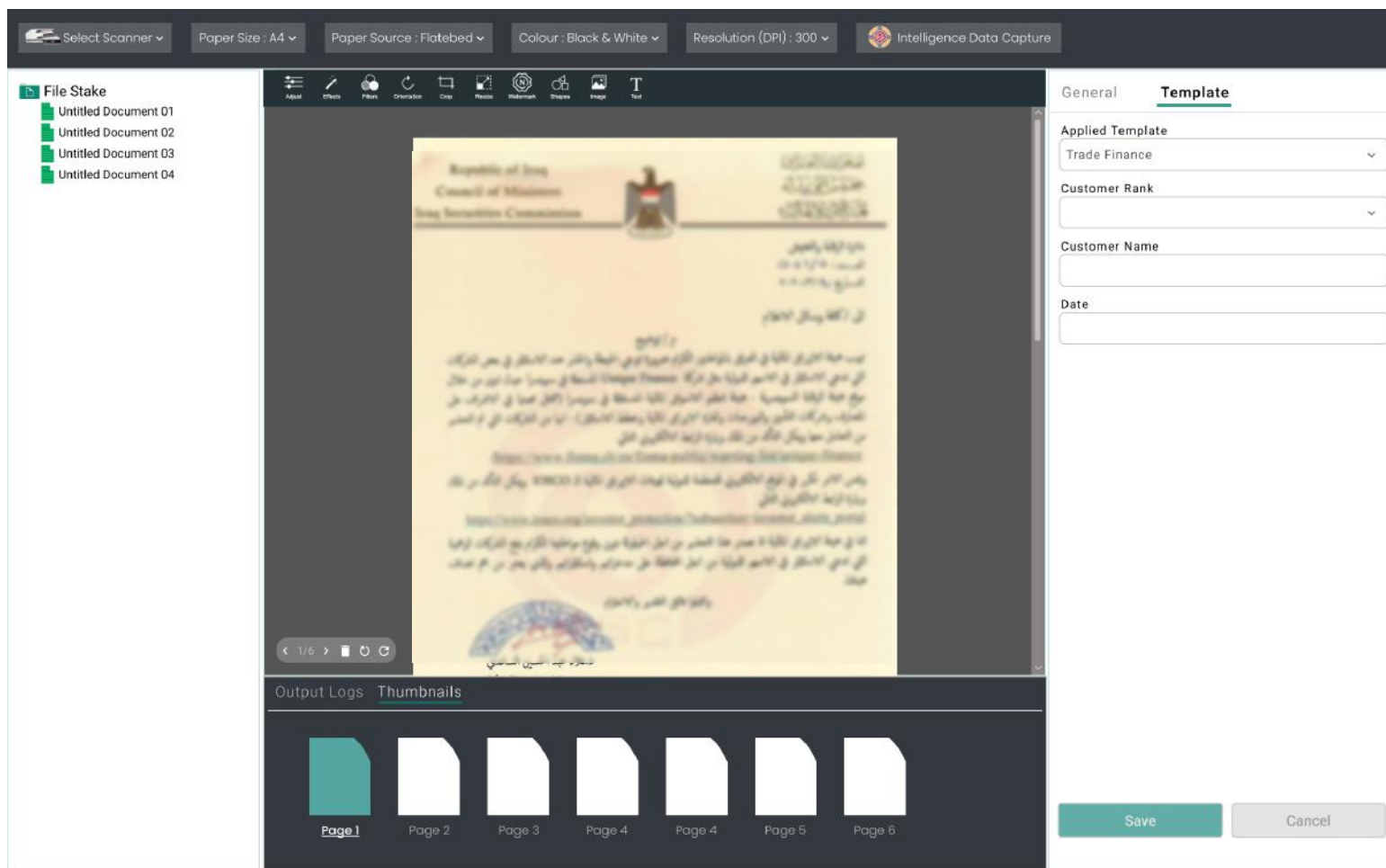


*Attach any scanner with plug and play option*

# Quick Documents Search

- Quick find document through bookmarking, Through dashboard Recently viewed documents

- Run a quick search of all document text, fields, names and annotations either across the entire repository or within a single folder

- Use advanced search options to search by document creation date, the names of users who checked out documents and other metadata

- Find specific words or phrases within document text, metadata, annotations and entry names

- Perform routine searches in one click with custom quick searches that save search preferences



*Bookmarks favorite documents and folders to view them in the quick access pane.*

# The Dastavez-ECM Advantages

## Scanify - Capture
Pull the information you need from
- Paper documents and forms
- Electronic documents and forms
- Third party databases, API and applications

## Secure
Protect info with compehensive security features
- Digital signatures
- Role-based authorization and Access control
- Public and private share and audit trails

## Search & Retrieve
Instantly locate content from any device using
- Metadata / Tag(s) searches
- Full text elastic search
- Advanced and Quick Search

## Automate
Automate resource intensive process
- Auto-name and file documents
- Route a document to a specific folder or user
- Send email, notification, exchange info with other apps

## Integrate
Connect Dastavez with applications
- Enterprise Resource Planning (ERP) , Customer Relationship (CRM)
- Banking Application - Temnose T24 & iMal
- Geograpic Information Systems (GIS) & Any 3rd party APIs
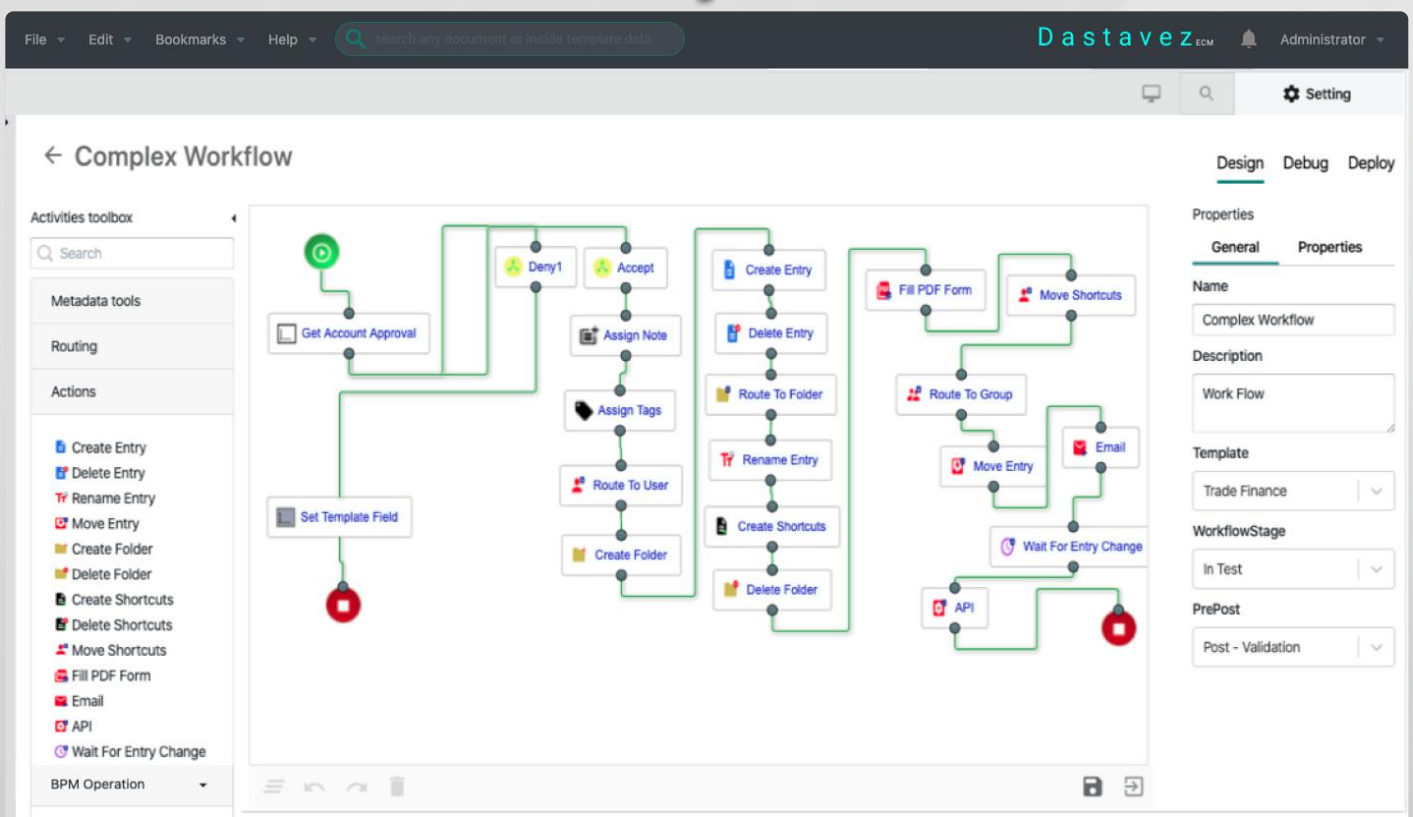
# Fast Deployment with Low Cost of Ownership

◉ Access the repository from any computer, tablet or smartphone with a dynamic interface that adapts to any device

◉ Create reusable document fields that note key document information, like document author and approval time

◉ Automatically file documents on import through scan capture automation scanify.

◉ Build standard document templates that can be applied to different documents or folders

◉ View and modify a document or folder's templates, fields, tags and links directly from the unified metadata panel

◉ Easily duplicate existing filing structures

◉ Navigate and preview content with thumbnails of document pages

# Dastavez is trusted by large companies from **financial and other sector**


XalqBanki


TOYOTA IRAQ


UR BANK ISLAMIC


دار التمويــل
FINANCE HOUSE
ش.م.ع - P.J.S.C


ABACUS
FIRST SOLUTIONS


ELETTRICO
LIGHTING

# Dastavez ECM

## Streamline Business Process

**Dastavez** is the web form based automation, archival & process management application that make it easy to digitally capture, route and approve forms enterprise wide.

**SILVERSOLVE**

**Silver Solve** is Information Technology solution provider company that provide the best software solution with passion and partnership with ambitious and like-minded people with mission by satisfying theirs.

## Top Clientele

ENSHAA

AFRASID
AFRICA·ASIA·DIALOGUES

HNT
HOWAZIN NATIONAL TRADING LLC

MÁSSA

International Development Bank
مصرف التنمية الدولي

Casa
BosqueCuba

شركة الأندلس للتأمين الدولي
Al-Andalus Insurance co.

ACETEL

## Take Next Step

**Book a Demo**

Dastavez-ecm.com

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